

CLARK COUNTY LAW LIBRARY
ANNUAL REPORT
2016



309 S Third St., Suite 400
Las Vegas, NV 89155-7340
702-455-4696
702-455-5120 Fax

WWW.ClarkCountyNV.Gov/LawLibrary

AskInfo@ClarkCountyNV.Gov

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Message from the Director

The Clark County Law Library provides free access to legal resources to the 2 million residents who live in Clark County. The staff at the library is committed to educate the public about the free legal resources available to assist with their legal issues and ensure that all residents have free access to justice. The Clark County Law Library continues to be a first rate public law library with up-to-date legal resource material, free online legal databases and qualified staff to aid patrons in using the legal resources.

In 2016, over 35,000 people visited the Clark County Law Library and over 80,000 people visited our website in need of legal research assistance. The library along with Nevada Legal Services, American Civil Liberties Union, VegasPBS and Boyd Law School continues to provide bi-weekly, monthly and annual free legal educational seminars to residents in Clark County by hosting the following events: Bankruptcy, Criminal Record Sealing, Criminal Record Sealing Forms Clinic, Estate Planning, Know your Civil Rights, Probate under \$100,000, Tenant's Rights Clinic, Veterans Ask-A-Lawyer Clinic and Wills Carnival. The library also hosts monthly free CLE seminars for the legal community in Clark County. This year the library assisted over 1,400 members of the public, attorneys and judges throughout Clark County in this manner.

I would like to thank the Clark County Law Library Board of Trustees, Clark County Manager's Office, our dedicated employees, and interns that made 2016 another successful year for the Clark County Law Library. With all of their continued involvement and support, I look forward to another successful year in 2017.

Sincerely yours,

Karen Byrd, Director
Clark County Law Library

Overview

The Clark County Law Library was created in 1923 by the enactment of Ordinance #1 and is statutorily mandated by NRS 380. The Law Library provides free access to legal resources to the 2 million residents of Southern Nevada. We are open to the public and are funded by a portion of District Civil Court filing fees and a small portion of Justice Court filing fees, membership dues, sanctions and photocopy usage.

The Law Library is governed by a seven-member Board of Trustees composed of three District Court judges (appointed by Chief Judge), two attorneys and two non-attorneys (appointed by Clark County Commissioners), of which all serve without compensation. The Clark County Law Library Board of Trustees is committed to public service through the free legal information resources and programs made available to every resident in Clark County.

The Law Library is open 6 days a week, Monday - Saturday for a total of 54 hours a week with seven full time and two part time staff members. The Law Library continues to collaborate with Veterans Tribute Career & Technical Academy and offer an internship program to students who are interested in pursuing various careers within the legal field such as that of law librarian, attorney, or paralegal. The Law Library has also collaborated with AARP "Back to Work 50+" program which is specifically designed for seniors in need of new networking techniques and training opportunities. The program offers practical strategies for finding meaningful work and overcoming the hurdles of long-term unemployment.



Clark County Law Library
309 S. Third St., Suite 400
Las Vegas, NV 89155
www.clarkcountynv.gov/lawlibrary
askinfo@clarkcountynv.gov
702-455-4696
702-455-5420 Fax

Board of Trustees

Member	Current Term of Office
Thomas D. Beatty, Esq. President	January 1, 2015 – December 31, 2016
Margaret Lambrose, Esq. Secretary	January 1, 2016 – December 31, 2017
Hon. Joanna S. Kishner	January 1, 2016 – December 31, 2017
Hon. Vincent Ochoa	January 1, 2016 – December 31, 2017
Hon. Jerry A. Wiese II	January 1, 2016 – December 31, 2017
Jeff Share	January 1, 2016 – December 31, 2017
Barbara Wagner	January 1, 2015 – December 31, 2016

NRS 380.020 Government and management of law library; number, appointment and terms of members.

1. Any law library established by ordinance as provided by subsection 1 of [NRS 380.010](#) must be governed and managed by a board of law library trustees.

2. A board of law library trustees must consist of not less than five nor more than seven members. The district judge of the judicial district in which the county is situated or, if the district has more than one district judge, a maximum of three district judges designated by all the judges of the district from among their number, are ex officio trustees. The board of county commissioners shall appoint a sufficient number of trustees to complete the board, including at least two who are not attorneys at law.

3. Appointive members of the board must be appointed by the board of county commissioners at the first meeting of the board of county commissioners in each January, to serve for terms of 2 years. As nearly as may be, half of the terms must expire each year.

[3:250:1913; 1919 RL p. 2707; NCL § 2252] + [4:250:1913; 1919 RL p. 2707; NCL § 2253]—(NRS A 1965, 223; 1969, 787; [1981, 1003](#); [1983, 339](#))

Vision & Mission Statement

VISION STATEMENT

A research library dedicated to providing equality of access to sources of law, related information and community resources.

MISSION STATEMENT

The Clark County Law Library provides access to the most recent precedents and the best available commentary regarding legal issues.

Address and Phone:

309 South Third St., Suite 400
P.O. Box 557340
Las Vegas, NV 89155-7340
Phone: (702) 455-4696
Fax: (702) 455-5120

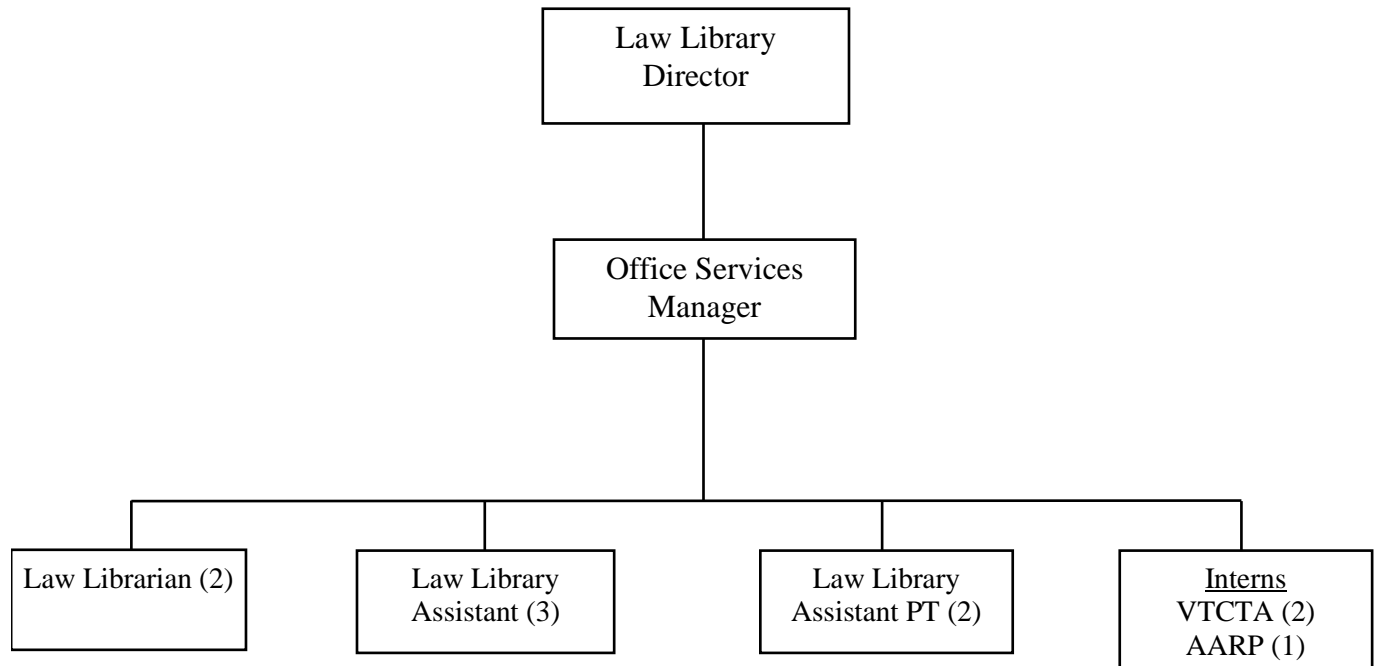


Operating Hours:

Monday - Saturday
8:00 a.m. - 5:00 p.m.

Organizational Chart

CLARK COUNTY LAW LIBRARY (Revised 12/19/2016)

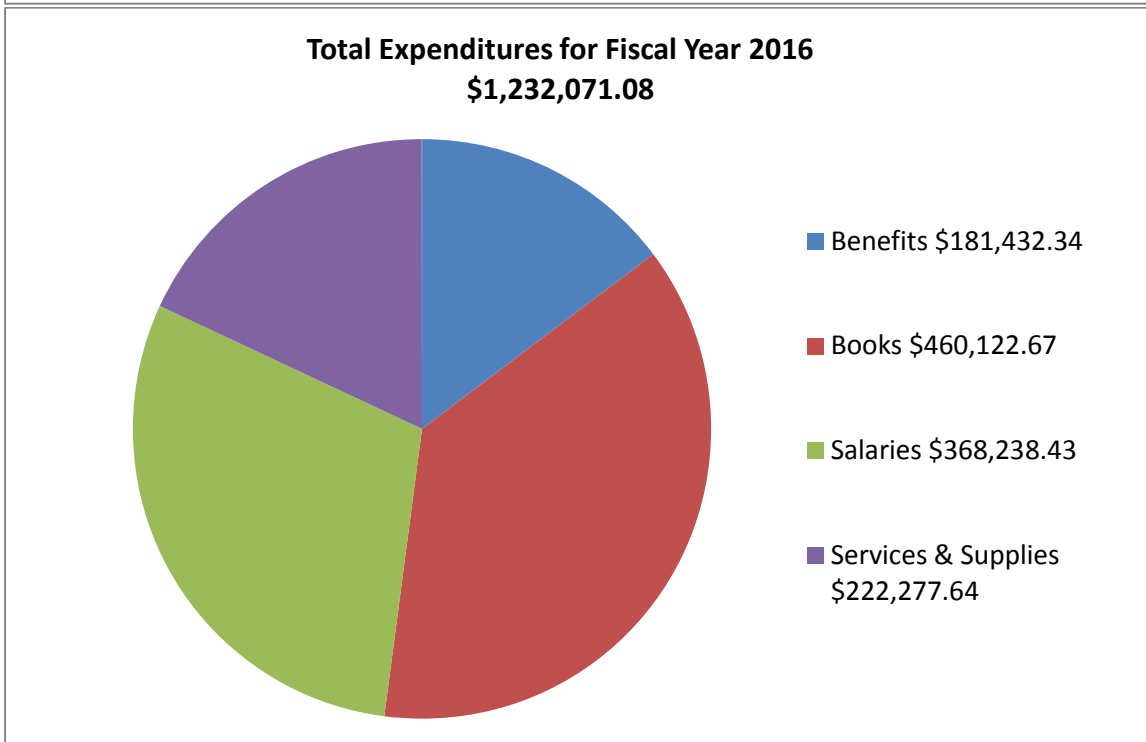
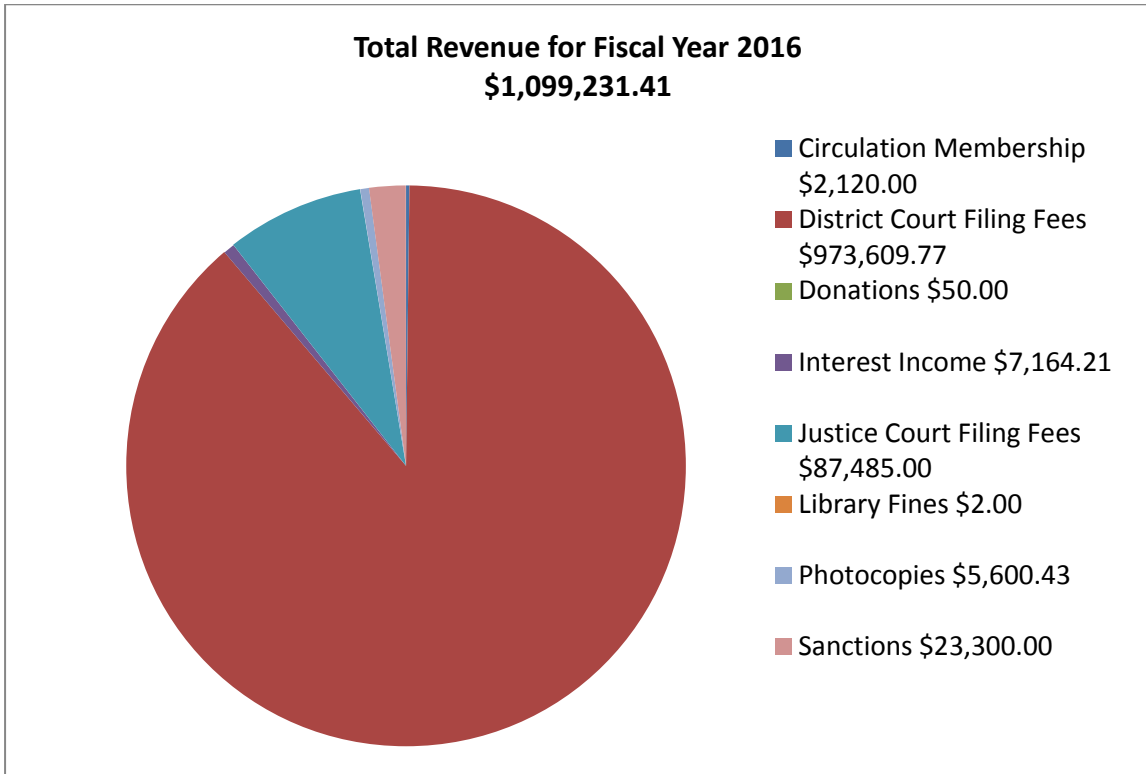


Budget/Finances

The main source of funding for the Clark County Law Library comes from a portion of selected District Court civil filings as stated in the Clark County Code 18.08.030(1) in the amount of \$30 per civil action. Additionally, we receive a small portion of selected Justice Court civil filings as stated in Clark County Code 18.08.030(2) in the amount of \$3 per selected civil action. Approximately 91% of the total Law Library's revenue is derived from District Court civil filing fees, which totaled \$973,609.77, and Justice Court civil filing fees totaled \$87,485 in FY2016.

Even as the Law Library has faced financial challenges since the 1980's, the staff continues to provide and maintain a high level of professional service and strives to enhance services to assist the public, legal community, judiciary, and all branches of government.

Revenue/Expense Statistics



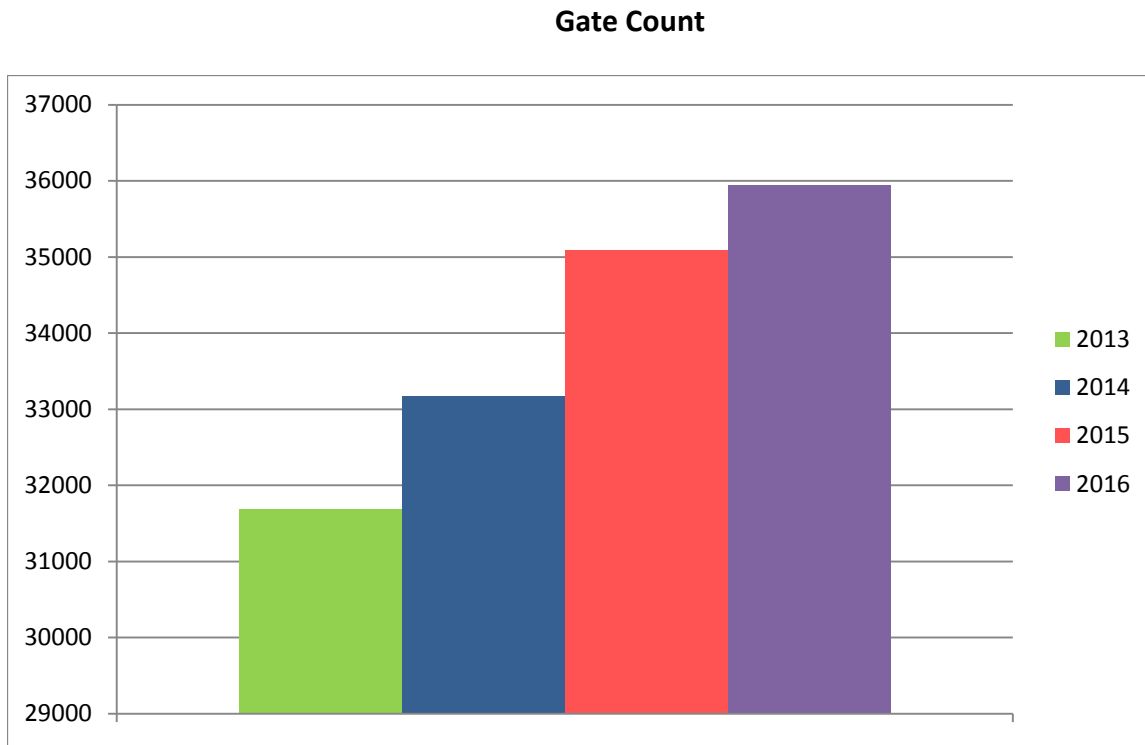
	(1)	(2)	(3) (4)	
	ACTUAL PRIOR YEAR ENDING 06/30/2015	ESTIMATED CURRENT YEAR ENDING 06/30/2016	BUDGET YEAR ENDING 06/30/2017	
REVENUES			TENTATIVE APPROVED	FINAL APPROVED
Charges for Services				
Judicial				
Clerk Fees	1,038,826	1,038,977	1,050,000	1,050,000
Other	9,532	7,595	7,500	7,500
Subtotal	1,048,358	1,046,572	1,057,500	1,057,500
Fines & Forfeits				
Fines				
Library	19,923	17,103	20,050	20,050
Miscellaneous				
Interest Earnings	6,040	633	317	317
Subtotal Revenues	1,074,321	1,064,308	1,077,867	1,077,867
OTHER FINANCING SOURCES (specify)				
Operating Transfers In (Schedule T)				
BEGINNING FUND BALANCE	484,308	506,386	307,920	307,920
Prior Period Adjustments				
Residual Equity Transfers				
TOTAL BEGINNING FUND BALANCE	484,308	506,386	307,920	307,920
TOTAL AVAILABLE RESOURCES	1,558,629	1,570,694	1,385,787	1,385,787
EXPENDITURES				
Judicial				
Libraries				
Salaries & Wages	318,368	382,112	406,657	406,657
Employee Benefits	132,393	180,318	210,002	210,002
Services & Supplies	598,982	660,344	662,091	662,091
Capital Outlay	2,500	40,000		
Subtotal Expenditures	1,052,243	1,262,774	1,278,750	1,278,750
OTHER USES				
Contingency (not to exceed 3% of Total Expenditures)				
Operating Transfers Out (Schedule T)				
ENDING FUND BALANCE	506,386	307,920	107,037	107,037
TOTAL FUND COMMITMENTS AND FUND BALANCE	1,558,629	1,570,694	1,385,787	1,385,787

Clark County
(Local Government)

SCHEDULE B

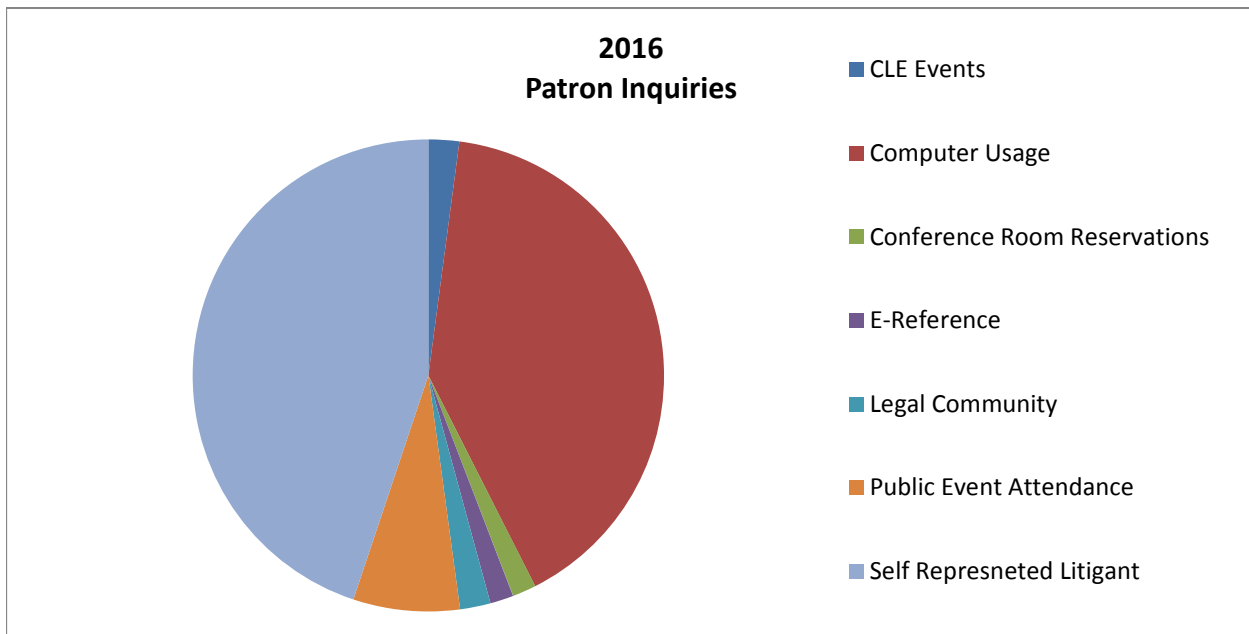
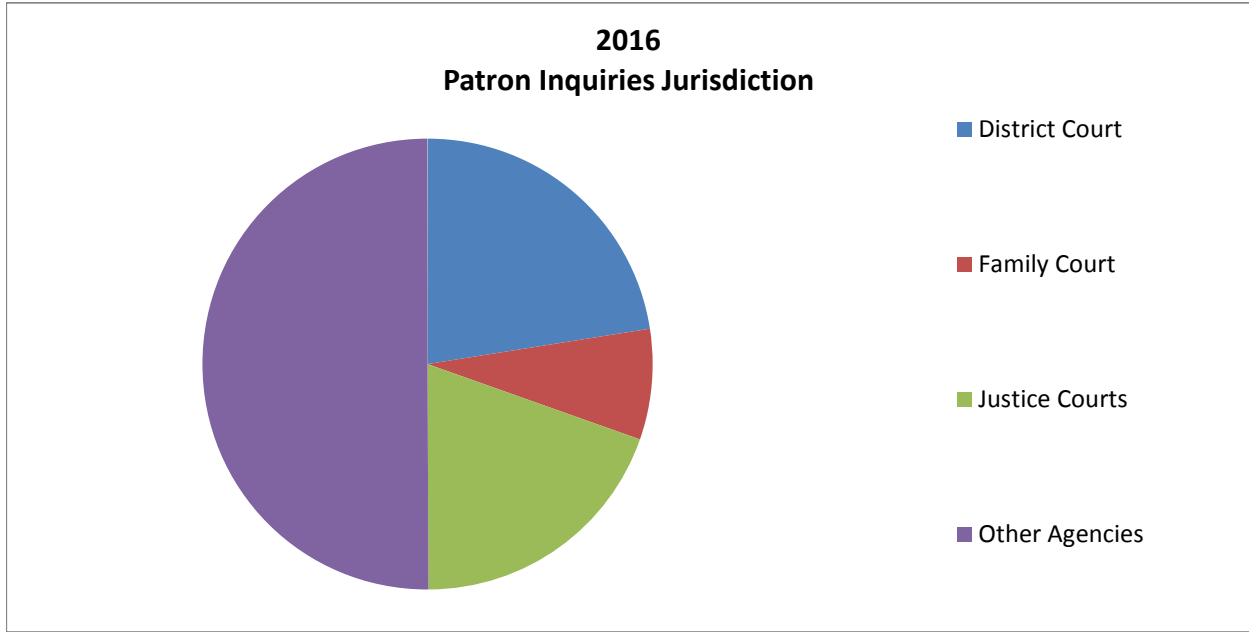
Fund 2140
Law Library

Gate Statistics



Gate count reflects the number of individuals utilizing services within the law library.

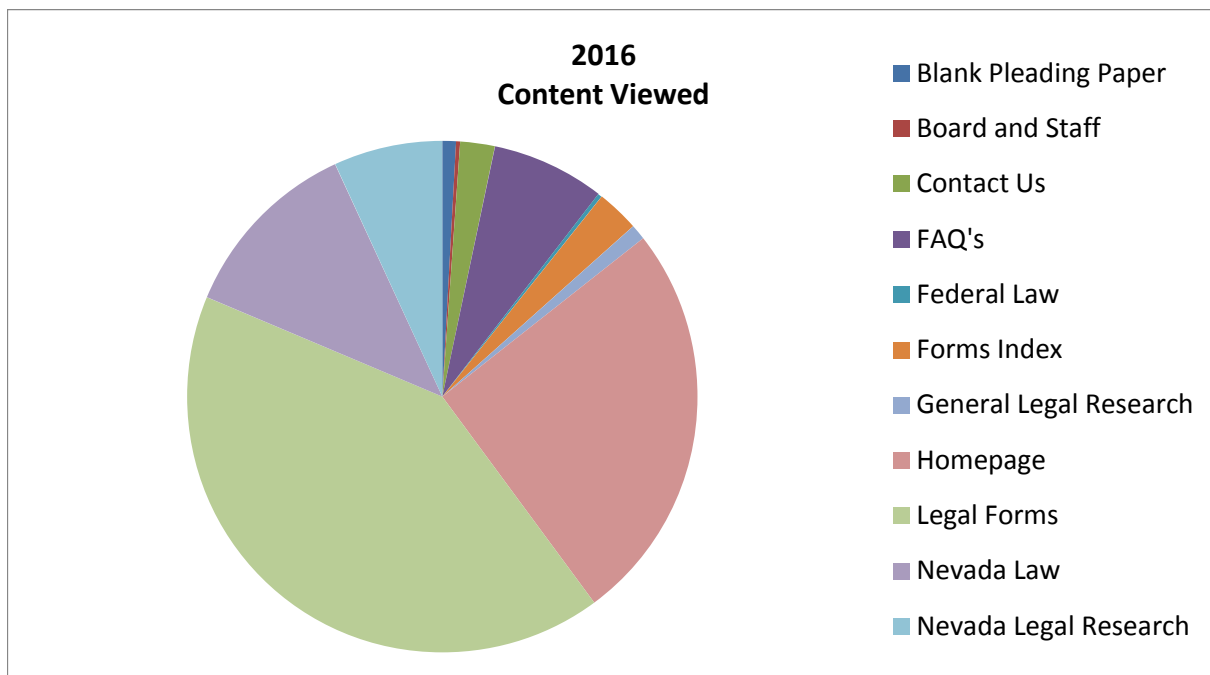
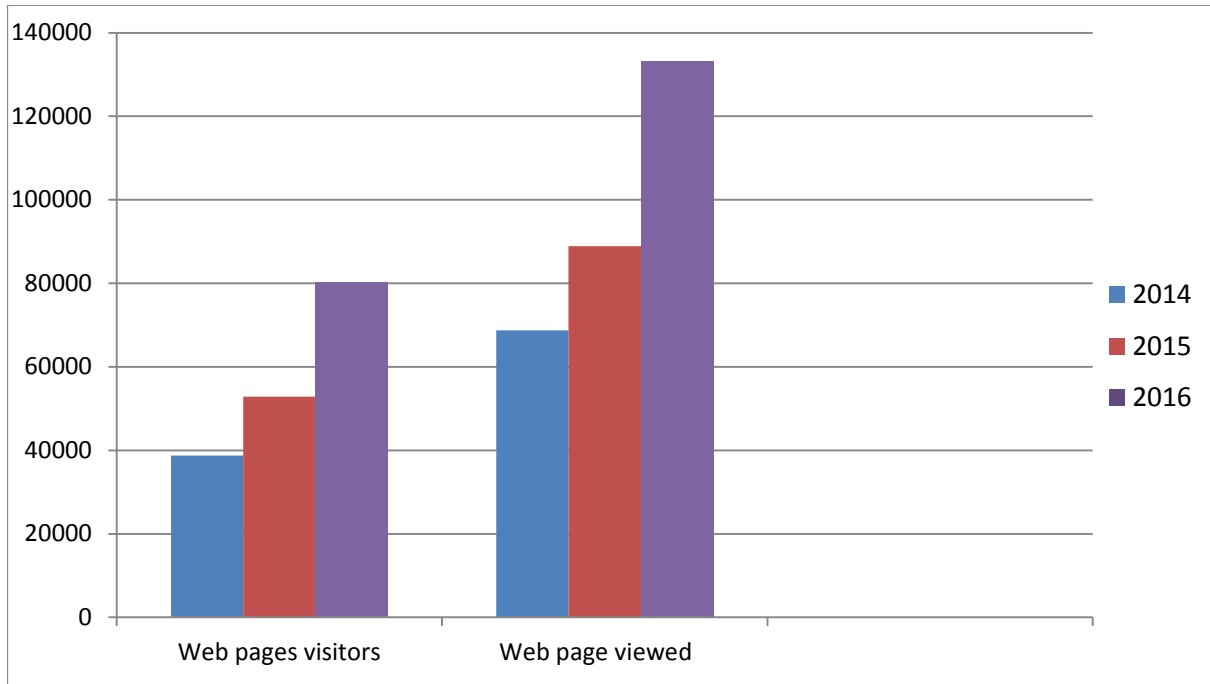
Reference Statistics



* New legal services offered to Clark County residents through our partnership with Nevada Legal Services, UNLV Boyd Law School, ACLU, VegasPBS, and Legal Aid Center of Southern Nevada.

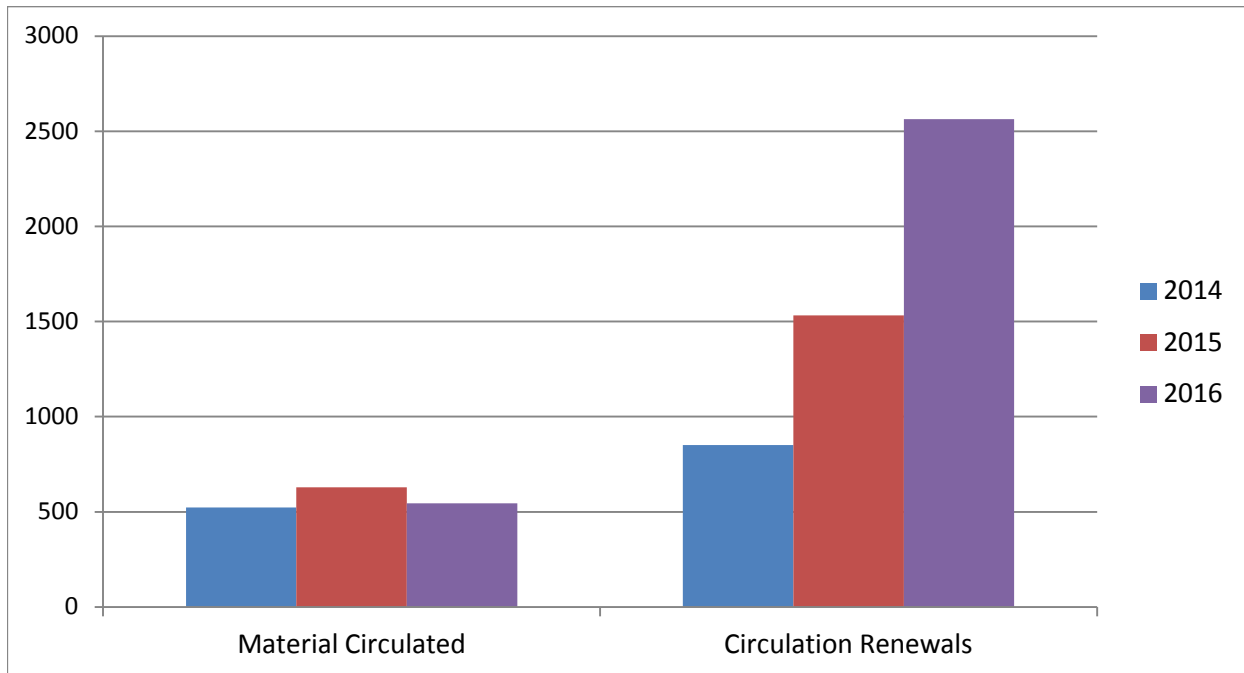
Internet/Webpage Statistics

Internet/Webpage Usage



Circulation Statistics

Circulation Activity

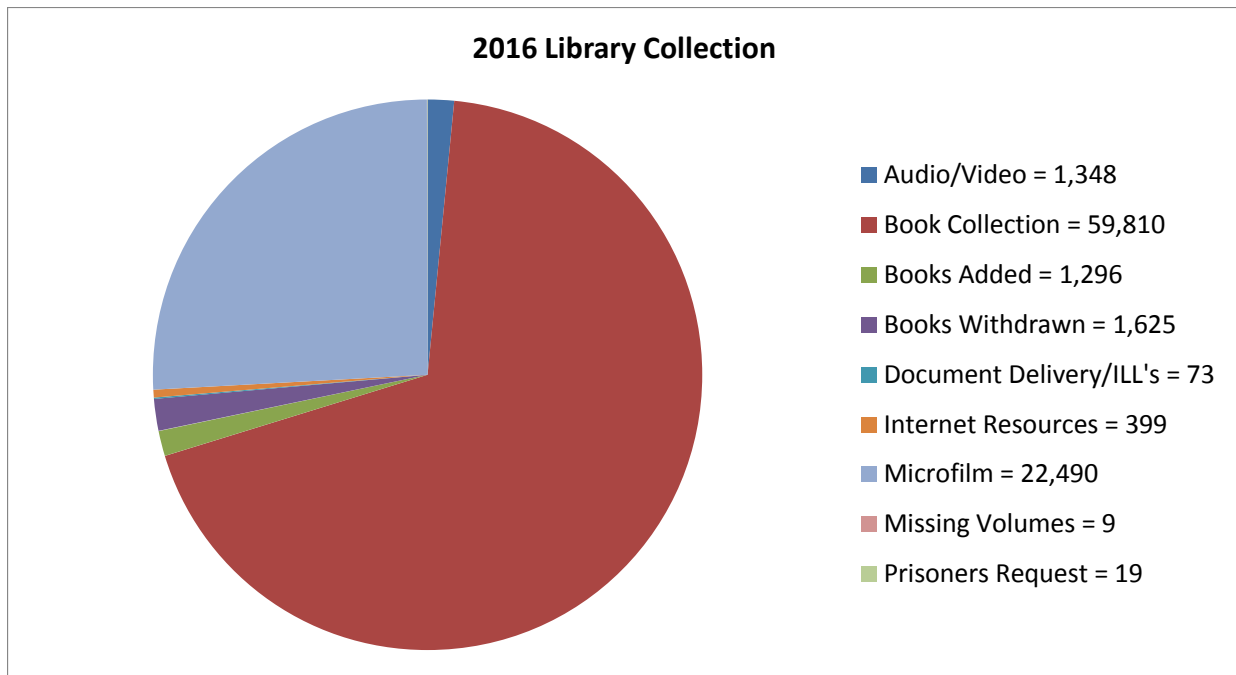


Circulation is limited to active members of the Nevada State Bar, Judicial Staff, and County Departments that have a valid circulation card and are in good standing with the Law Library.

To obtain a circulation card, an individual must fill out a Borrower Registration Card, either in person at the Law Library or on the Law Library’s website at www.ClarkCountyNV.Gov/LawLibrary. Along with the registration card, there is a one-time \$50.00 registration fee. The circulation card is then valid for one year from the date of purchase and can be renewed annually for \$30.00 per subsequent year.

Library Collection

The Clark County Law Library has a total of 84,944 materials along with 399 online resources in its collection. In addition to the books, the Law Library offers free usage of legal databases which include Lexis/Nexis, Westlaw, M-Law, CCH IntelliConnect, BNA electronic legal resources, and Hein-on-line, which otherwise would not be available to the general public without the purchase of an annual subscription with each vendor.



Community Involvement

In 2016, the Clark County Law Library continued to expand our community outreach opportunities. Members of the general public and the legal community had the opportunity to participate in a variety of free events the Law Library had to offer.

1,021 Clark County residents participated in the following free community outreach opportunities:

- Bankruptcy and Consumer Rights Seminar
- Criminal Record Sealing Class and Civil Rights Restoration in Nevada
- Estate Planning Seminar
- Foreclosure and Squatting Laws Presentation
- Know Your Civil Rights
- Law Day
- Probate under \$100,000
- Small Claims Presentation
- Tenant's Rights Clinic
- Veterans Ask-A-Lawyer Clinic
- Wills Carnival

The library offered a variety of free monthly CLE credit opportunities for attorneys, judges and paralegals to meet their annual continuing legal education requirement. In 2016, 294 members of the legal community participated in our monthly events presented by the following:

- Judge Wiese on Miranda
- Legislative Counsel Bureau
- Lexis/Nexis
- Nevada Legal Services
- WestlawNext

In continuing to reach out residents of Clark County, staff conducted site visits to over 90 locations throughout the year which include District Court, Justice Courts throughout Clark County, Legal Aid Agencies, Regional Justice Center, Self Help Centers, Federal Courts, Community Centers, Public Libraries, Detention Centers, High Schools specializing in the law, LVMPD, Constables and other miscellaneous agencies that assist the legal community in Clark County.





Nevada Legal Services presents a
FREE 2 hour CLE
Legal Issues Affecting Those
Living with AIDS and HIV

- Housing and Employment Discrimination
- Cultural Sensitivity
- 1.5 hour CLE credit
- 0.5 Ethics credit

Thursday, December 1st

2:00 PM - 4:00 PM

Clark County Law Library

309 S. 3rd St., #400

Las Vegas, NV 89155

Please contact Gail at the library to reserve a seat.

AskInfo@ClarkCountyNv.Gov

Those enrolled in a Ryan White program are encouraged to attend

This publication was supported by the Division of Public and Behavioral Health through Grant #2 X07HA00001-26 from the Health Resources and Services Administration (HRSA). Its contents are solely the responsibility of the authors and do not necessarily represent the official views of the Division of Public and Behavioral Health nor the Health Resources and Services Administration.

Law Day 2016

MIRANDA

more than words

Monday, May 2nd, 2016

Clark County Law Library

309 South Third Street, Fourth Floor

Las Vegas, Nevada 89155

1:00 p.m. Speaker - Professor Ian C. Bartrum, UNLV - William S. Boyd School of Law

2:00 p.m. Speaker - Amy Rose, Director of the ACLU of Nevada

In the 1966 case of *Miranda v. Arizona*, the U.S. Supreme Court declared that suspects taken into police custody must be told before questioning of their Fifth Amendment right to not make self-incriminating statements. Miranda rights include the right to remain silent and the right to have an attorney.

Learn about Miranda law and celebrate Law Day at the Clark County Law Library on May 2nd. Attend a free presentation and stop by the Reference Desk to get your complimentary copy of the United States Constitution, while supplies last.

For more information, call 702-455-4696, Monday through Saturday, 8 a.m. to 5 p.m., or contact us by e-mail at AskInfo@ClarkCountyNV.gov.

www.ClarkCountyNV.Gov/LawLibrary





EVENT LOCATION

Santa Fe Station
 4949 N Rancho Rd
 2nd Floor Ballroom

EVENT HOURS

12:30pm – 3:30pm

**Senior Service
 Providers
 Resource Fair
 12:30 – 3:30**

**Uniform Fashion
 Show, Safety
 Presentations &
 Entertainment
 1:00 – 3:00**

**Door Prizes &
 Grand Prize
 Drawing – 3:00pm**



**Unused
 Prescription
 Drug Drop-off
 Point**

**Seniors and Law Enforcement Together (S.A.L.T.) &
 County Commission Districts B and C**

Invite you to

Celebrate Older American's Month

Senior Safety Fair



May 25, 2016



Public Service Uniform Fashion Show and Safety Presentations

- Uniform Fashion Show featuring
 - Law Enforcement Officers
 - Fire Fighters
 - Public Utilities Field Staff
- Safety Presentations featuring
 - Fire Prevention/Home Safety
 - Natural Disaster Preparedness
 - Personal Safety in Public Places
 - Fraud/Scams/Cyber Protection



For more information, please call: Senior Medicare Patrol 702-486-3403



**2016 Schedule of Events at the
Clark County Law Library
309 S. Third Street, Suite 400
Las Vegas NV 89155
702-455-4696**

Friday, October 21st – Thursday, October 27th

Friday, October 21	3:00 pm – 5:00 pm	Tenant's Rights Presentation at the Clark County Law Library
Saturday, October 22	10:00 am – 12:00 pm	Veterans Ask-A-Lawyer Clinic at the Clark County Law Library (Pre-Registration Required)
Monday, October 24	12:00 pm – 2:00 pm	Small Claims Presentation at the Clark County Law Library
Tuesday, October 25	10:00 am - 12:00 pm	Foreclosure and Squatting In Nevada Presentation at the Clark County Law Library
Wednesday, October 26	3:00 pm – 5:00 pm	Sealing Criminal Records Educational Presentation at the Clark County Law Library (Pre-Registration Required)
Thursday, October 27	10:00 am – 2:00 pm	Wills Carnival at VegasPBS 3050 East Flamingo Road (Pre-Registration Required)

Law Day 2016

MIRANDA

more than words

Free CLE Class

Judge Wiese on Miranda

Monday, May 2nd, 2016

11:00 a.m. - 12:00 p.m.

FREE CLE * 1 credit (60 minutes)



Learn more about Miranda and celebrate Law Day by attending this CLE presented by Hon. Jerry A. Wiese II of the Eighth Judicial District Court.

Limited seating is available at this live presentation.

PLEASE CONTACT SHEROME AT THE LIBRARY TO RESERVE A SEAT.

AskInfo@ClarkCountyNV.Gov

702-455-2923

Clark County Law Library

309 South Third Street, Fourth Floor

Las Vegas, Nevada 89155

www.ClarkCountyNV.Gov/LawLibrary





Seating is limited. Please call 702-455-4696 to reserve a seat.

FREE **CRIMINAL RECORD SEALING** **FORMS COMPLETION CLINIC** **FOR CLARK COUNTY**

Offered as a free community service by:

■ Nevada Legal Services ■ Clark County Law Library■

Clinics Offered Fall 2016 **September 12 – November 28**

- How do I fill out the court forms?
- What do the abbreviations on my SCOPE mean?
- What if I have multiple charges?
- What if I have been convicted in more than one court?
- How can I read my Criminal History Report?

DATES:	Mon., Sep. 12	Mon., Sep. 19	Mon., Sep. 26
	Mon., Oct. 3	Mon., Oct. 10	Mon., Oct. 17
	Mon., Oct. 24	Mon., Oct. 31	Mon., Nov. 7
	Mon., Nov. 14	Mon., Nov. 21	Mon., Nov. 28
TIME:	2:00 p.m. to 3:00 p.m. 3:00 p.m. to 4:00 p.m.		
LOCATION:	Clark County Law Library* 309 S. Third St., Suite 400 Las Vegas, NV 89155		

*See reverse side for directions.

***See reverse side for requirements.**

**(If you need special accommodations to attend this clinic,
Please call (702) 386-0404 at least 48 hours in advance.)**

Donations

Monetary donations to the Clark County Law Library in 2016 include:

- Mr. Cory J. Hilton donated \$50
- Mr. George F. Hand donated \$100
- Memorial fund honoring Attorney John Patrick Foley received \$925. With the passing of Mr. Foley, the Foley family requested donations to the Clark County Law Library in lieu of flowers.



Attorney John P. Foley with Clark County Law Library Director Karen Byrd at dedication ceremony held January 16, 2015 at the Clark County Law Library to observe the generous donation of Nevada Courthouse drawings by Second Judicial District Court Judge Patrick Flanagan. Judge Flanagan donated the drawings in memoriam of his friend and colleague, Attorney Fred D. "Pete Gibson III, who passed away in 2015.

Titles donated in 2016 included:

- Defending a Federal Criminal Case, Vols. I-III, 2010 edition
- Taber's Cyclopedic Medical Dictionary, 16th edition
- The Merck Manual of Diagnosis and Therapy, 16th edition
- Physicians' Desk Reference 2013 ed.
- Thinking like a writer: a lawyer's guide to effective writing and editing 3rd edition, 2009, 2 copies
- Nevada Lawyer Vol.24, Issue 11 November 2016
- Nevada Lawyer Vol.24, Issue 12 December 2016
- Steel on Immigration Law, 2014 ed. (1 volume)
- Guidebook to the Freedom of Information and Privacy Acts, 2014 ed. (3 volumes, 1 CD-Rom)
- Criminal Law Cases and Materials, 6th ed. (1 volume)
- Limited Liability Companies: State Statutes and Federal Materials, 2014 ed. (3 volumes)
- Depositions: Procedure, Strategy and Technique, 3rd ed. (1 volume, 1 CD-Rom)
- Federal Civil Rights Acts 3rd ed., 2015 (2 volumes)
- Veterans Benefits Manual 2013 ed. (1 volume)
- Law of Environmental Protection Spring 2015 ed. (3 volumes)
- Mortgage and Consumer Loan and Lease Disclosure Handbook: A Step by Step Guide with Forms 2013-2014 ed. (2 volumes)
- Bests Directories of Recommended Insurance Attorneys and Adjusters 2015 ed. (2 volumes)
- The National Employer 2011-2012 ed. (3 volumes)
- Title Insurance Law 2014-2015 ed. (2 volumes)
- The Law of Law Firms 2014 ed. (1 volume)
- Employee Medical Leave, Benefits and Disabilities Law 2014 ed. (2 volumes)
- Handling Federal Estate and Gift Taxes Rev.6th ed., 2015 (2 volumes)
- Bankruptcy Practice for the General Practitioner 3rd ed., 2014 (1 volume)
- Federal Information Disclosure Summer 2015 ed. (2 volumes)
- Marital Property Law rev.2nd ed., 2014 (2 volumes)
- Low-Income Housing Tax Credit Handbook 2014 ed. (1 volume)
- Criminal Defense Ethics: Law and Liability 2d ed., 2014 (1 volume)
- The Law of Suretyship and Guaranty 2014 ed. (1 volume)
- Law of Water Rights and Resources 2012 ed. (1 volume)
- Discovery Practice 6th ed., 2015 (1 volume)
- The Law of Modern Commercial Practices 2nd ed., 2014 (3 volumes)
- Rights of Juveniles, 2nd ed., 2014 (1 volume)
- Federal Criminal Appeals 2014 ed. (2 volumes)
- Political History of Nevada 1996 ed. (1 volume)

Comments from Our Patrons

To better serve our patrons, a suggestion box is available for patrons to leave a comment or suggestion. The following are some of the comments received throughout 2016.

Community comments:

- “5 out of 5 – I was able to find what I was looking for after being sent from the Civil Law Self-Help Center at the Regional Justice Center”
- “The staff was courteous and friendly, also very, very helpful! I really appreciate the help!”
- “Aidan was very helpful & precise. He went over and beyond the call of duty.”
- “Kelii was very helpful and after going to at least 6 places, he was the only one that answered our questions.”

- Thomas Chee from Google Reviews
“Special Thanks to Clark County Commissioner Mary Beth Scow for introducing me to the information provided at the Clark County Law Library when she met with Community Leaders to address issues this week near UNLV. The instructors at the Law Library were very helpful this morning, especially when I required research on land development involving zoning laws in Las Vegas, Nevada.”

- Gina Ramone from Facebook Reviews
“Thank you for everything you do for the community. I'm grateful for your services. I thought I lost everything and they gave me hope and help and support.



Social Media

FACEBOOK



Facebook is used to promote workshops, seminars and Law Library news and notes. Like our page at [Facebook.com/CCLawLib](https://www.facebook.com/CCLawLib).

TWITTER



Twitter is used to promote workshops, seminars and Law Library news and notes. Follow us @NVlawlib.

YOUTUBE



YouTube is used to promote workshops and seminars held at the Clark County Law Library.

- Clark County District Court Judge Jerry A. Wiese on Miranda Rights - Law Day 2016 - The Honorable Clark County District Court Judge Jerry A. Wiese discusses Miranda Law in a special presentation at the Clark County Law Library in downtown Las Vegas. Judge Wiese presides on the Eighth Judicial District Court. <https://www.youtube.com/watch?v=fxtBmh9295w>
- "Know Your Miranda Rights and Beyond" - Law Day 2016 Presentation No. 2 - Amy Rose joined the ACLU of Nevada as its legal director in January 2015. She spends her days using the justice system to protect and defend the civil rights and liberties of all Nevadans. She previously spent several years practicing plaintiff's employment law where she advocated on behalf of Nevada workers facing discrimination or harassment. Her presentation today "Know Your Miranda Rights and Beyond," focuses on your Miranda rights both outside and inside of school, while touching base on other constitutional rights. <https://www.youtube.com/watch?v=0TmR2QXZC8Q>
- UNLV Law Professor Ian Bartrum on Miranda - Law Day 2016 Presentation No. 1 - Professor Ian Bartrum is an Associate Professor of Law at the UNLV William S. Boyd School of Law. He teaches Constitutional Law, Constitutional Theory, and Law and Religion. Today Professor Bartrum will explore the idea of a 'constitutional canon,' or a group of texts so central to our tradition that they seem to make up part of the Constitution itself. Miranda is one of those texts, and this lecture will explore the case's history, its place in our constitutional culture, and its future in the Supreme Court. <https://www.youtube.com/watch?v=Zcx9pA97vss>
- Foreclosure and Squatting Laws in Nevada - Foreclosure and squatting laws presented Oct. 25, 2016, at the Clark County Law Library by attorneys Chris Storke and David Olshan of Nevada Legal Services. <https://www.youtube.com/watch?v=Ya24l05QzP8>
- Small Claims - Pro Bono Week 2016 - Small Claims information was presented Oct. 24, 2016 during Pro Bono Week at the Clark County Law Library in Las Vegas by attorney Dawn Miller with Nevada Legal Services. <https://www.youtube.com/watch?v=HL6TVy4e5Bk>